

REQUIREMENTS

To apply for a student visa you should provide this office with **ALL** of the following (**all documents must be originals** unless indicated otherwise):

1. **Schengen Visa Application Form, plus (US Citizens: 1 PHOTOCOPY; Non-US Citizens: 1 PHOTOCOPY).** Before being copied, the form must be **signed** and filled out in print. Illegible or incomplete forms cannot be accepted. Information on **date of arrival** and **departure** from Spain in #30 and #31 are essential.
2. US citizens: Original **Passport** signed by the bearer and still valid for at least 1 more year from the date of application, with at least one blank page to affix the visa.
Non-US citizens: Foreign **Passport** signed by the bearer and still valid for at least 1 more year from the date of application, with at least one blank page to affix the visa, plus "Alien Registration Card" or a U.S. Visa with I-20 / IAP-66.
3. Proof of residence in this Consulate's jurisdiction: Photocopy of **ONE** of the following: **U.S. Driver's License, U.S. State ID Card or Voter's Registration Card.**
4. **Recent standard passport photographs: US citizens: 2 photos; Non-US citizens: 2 photos. GLUE** one photograph to each visa form. (**DO NOT STAPLE THE PHOTOGRAPH**)
5. **Proof of admission** to Spanish Academic Center as a full-time student, from the Spanish Center or U.S program, indicating nature of studies and registration number of the center of studies with the Ministry of Education (if not registered, state so)
6. **Proof of financial means** for the period of stay in Spain, at a minimum rate of \$350.00 per month. Proof could be:
 - Letter from the Institution organizing the studies stating educational and living expenses have been paid for in advance, or
 - Notarized letter of parents/custodians, assuming financial responsibility while student is in Spain, or
 - Current statement of student's bank account.
7. **Proof of Medical/Accidental Insurance with international coverage**, Written confirmation from insurance company of a valid health/accidental insurance with full international coverage in Spain and rest of Schengen countries with a minimum coverage of \$37,000. Or Travel/accidental insurance coverage for the entire trip.
8. **Medical Statement** (only if your stay is for more than 6 months) : a doctor's recent statement (issued within 3 months from the application date), on doctor's or medical center's letterhead, indicating that the student has been examined and found in good physical and mental health to travel and study abroad.
9. **Non-refundable visa processing fee** US citizens: \$100.00. Non-US citizens: \$79.20. (**\$46.20** visa fee for the following countries: Albania, Bosnia and Herzegovina, Moldova, Montenegro, Republic of Macedonia, Russia, Serbia and Ukraine) **Paid by Money Order ONLY** (payable to the Consulate General of Spain). **Cash or personal checks CANNOT be accepted**
10. If period of study in Spain is **longer than 6 months**, **Certificate (s) by Police authorities** of ALL PLACES where applicant resided during the last five years, as to the **absence of police record**. If the country is not the U.S., the certificate must be legalized by the Spanish Consulate in that country. You will be issued a 90 day visa with one entry, and once in Spain, you will have to request –within a month upon arrival– from the Spanish Police, an authorization to extend your stay until completion of studies, and the necessary ID card, which will allow the student to travel in and out of the country.

If the period of study is **less than 6 months**, **no Police Certificate is needed**. The visa will be issued for 6 months with multiple entries and will allow the student to stay in Spain for the duration of studies up to 6 months.
11. **For applicants under 18 years of age**, a notarized authorization from both parents, with the Apostille of the Hague Convention (contact the Secretary of State for your state of residency) and a copy of the applicant's birth certificate showing parents' names.